

1000.00 USE OF FORCE - GENERAL

1000.01 The Department considers the use of force or firearms/weapons to be defensive in nature and to be used only when necessary and justified.

1000.02 The use of force is of three (3) types:

A. Mental, psychological or verbal.

B. Physical.

C. Deadly or lethal.

1000.03 The Department demands the exercise of good judgment at all times when force is necessary.

1000.04 Members shall not use more force than is reasonably necessary in overcoming any resistance or force.

1000.05 Members shall treat all suspects, prisoners or inmates in a fair, impartial and humane manner.

1000.06 Use of force on suspects, prisoners or inmates shall be discontinued once compliance is obtained.

1000.07 Lethal force will only be used when all other reasonable means have failed in the defense of a person's life or the life of the Department member.

1000.08 The carrying or use of saps, blackjacks, palm saps, weighted gloves or other similar devices is prohibited.

1000.09 When it is found necessary to use force the facts and circumstances of the use shall be documented in a criminal report by any members involved. If a crime report is not written, the use of force shall be documented in a written memorandum.

1000.10 Department members will be held accountable for their actions and to a higher standard of justification for the use of Departmentally approved equipment utilized as weapons.

1001.00 FIREARMS/WEAPONS PROGRAM

- 1001.01 The Department shall have a Firearms/Weapons Program for all personnel who are authorized to be armed in the scope of their employment.
- 1001.02 The Department will maintain a Firearms/Weapons Training and Qualifications Program. The program will ensure that authorized members are proficient and qualified in the safe handling and use of firearms/weapons. Members of the Department who are required to qualify with firearms/weapons, as prescribed by the Department, shall qualify when scheduled. Failure to do so may result in discipline.
- 1001.03 The Department considers firearms/weapons to be defensive weapons, to be used only when necessary and justified.
- 1001.04 When armed, the Department demands the exercise of good judgment.
- 1001.05 The Sheriff authorizes and controls the carrying of any weapon by a Deputy Sheriff or other authorized member of the Department.
- 1001.06 Commanders of Stations, Bureaus, and Facilities shall ensure that all policies, procedures, rules, regulations and Directives regarding the carrying, use and care of firearms/weapons and reporting of discharge of a firearm/weapon are followed.
- 1001.07 Department members who are authorized to carry a firearm/weapon shall adhere to all policies, procedures, rules, regulations and Directives regarding the carrying, use and care of firearms/weapons.
- 1001.08 Department members and/or employees shall at all times handle and carry any firearm/weapon with due consideration for the safety of themselves and others.
- 1001.09 Department members shall report all violations of Department Policies, Procedures, Rules, Regulations and Directives regarding the use and handling of firearms/weapons.
- 1001.10 The Assistant Sheriff of Administrative Operations is responsible for the development and maintenance of the Department Firearms/Weapons Program.

- 1001.11 The Commander of the Training and Education Bureau is responsible for the management and daily operation of the Departmental Firearms/Weapons program, which includes the following:
- A. Inspection and approval of Department authorized firearms and weapons.
 - B. Inspection and approval of associated equipment for firearms and weapons which includes, but are not limited to, holsters, speed loaders, magazines, clips and any other type of equipment or accessories for use with firearms and weapons.
 - C. Management of the Firearms/Weapons Training Program.
 - D. Management of the Departmental Qualifications Program.
 - E. Management and maintenance of the Department's firearms/weapons inventory.
 - F. Management and maintenance of the Department's records regarding the Firearms/Weapons Program.
 - G. Management and supervision of the activities of the Department's Pistol team.

1002.00 AUTHORIZED WEAPONS/CARRYING OF

- 1002.01 Only those firearms/weapons authorized by the Sheriff shall be carried by members of the Department.
- 1002.02 The Training and Education Bureau is responsible for the annual review and update of a manual that reflects the Department approved weapons list as authorized by the Sheriff.
- 1002.03 The Training and Education Bureau shall publish a manual containing a list of authorized weapons in July of each year.
- 1002.04 No modifications to any personal or issued weapon are allowed without Department authorization.
- 1002.05 Authorized modifications must be done by the respective firearm manufacturer or Department Armorer.
- 1002.06 Magazines for semi-automatic handguns must be factory authorized. Extended magazines are not authorized.
- 1002.07 A sworn member of the Department, may carry one (1) backup firearm in addition to their primary weapon. The backup firearm must be approved for duty use by the Commander of the Training and Education Bureau and must meet the standards as authorized by the Sheriff.
- 1002.08 A member who is carrying any firearm under the conditions of employment must be currently qualified with the firearm. "Currently qualified" means that the employee has met one of the two following criteria:
- A. The employee qualified upon initial issue or approval of the firearm.
 - B. The employee qualified with the weapon during scheduled qualifications.
- 1002.09 An employee is currently qualified from the date they qualified under subsection A or B above, through the last day of the month of the next scheduled Department qualifications. If an employee fails to qualify with the weapon during the scheduled qualifications month, they are not qualified with the firearm and may not carry it. Any exceptions must be approved by a Chief Deputy.

- 1002.10 The Sheriff may authorize the carrying of other types of weapon delivery systems that may be used in operations or assignments, and/or used under special conditions or circumstances. These types of weapons may be issued by the Department to qualified Deputy Sheriff personnel only.
- 1002.11 Department members who are authorized to carry a personal weapon/firearm in the scope of their employment shall submit a Request to the Department Armory. No personal weapon may be carried without this request being approved and on file with the Department. (RSD Firearm Inspection Form)
- 1002.12 When armed, a sworn Department member shall have his/her weapon/firearm fully loaded, except while qualifying under the direction of a Departmental Rangemaster, during inspection by a supervisor, or when acting on the direct order of a Department supervisor.
- 1002.13 Firearms/weapons shall be carried in a manner prescribed for maximum safety for that particular firearm/weapon. Consideration shall be given for the holster used, direction of barrel and use of safety mechanism.
- 1002.14 Department personnel, while in civilian dress and not actively engaged in a law enforcement response, criminal investigation, or any official duties requiring identification as a peace officer shall carry their firearm/weapon in such a manner as to not attract attention.

In the event of the following exceptions, Department personnel shall wear Department identification in a manner to make them readily identifiable as a sworn peace officer:

- A. While on-duty and actively engaged in a law enforcement response or criminal investigation.
- B. Where a timely response to an incident is necessary and concealing the weapon may delay the response.
- C. In a controlled training environment.

"On-duty" is defined as the state in which personnel shall carry a primary handgun while engaged in their assigned duties wearing a Department uniform and those assignments where plain clothes are authorized to be worn in the course and scope of their duties with the Department.

- 1002.15 Carrying a firearm/weapon off-duty is not mandatory, but if carried members are subject to all policies, procedures, rules, regulations and Directives of the Department.
- 1002.16 Departmental personnel shall not unnecessarily display, handle or show any firearm/weapon in any public place. Firearms/weapons shall be safely and carefully handled at all times. "Dry firing" of a firearm/weapon in any Department facility, or other place where such action is inappropriate, and "quick drawing" or horseplay with a firearm/weapon is prohibited.
- 1002.17 Firearms/Weapons shall not be cleaned, loaded or unloaded in any Departmental Facility except in an area designated by a Station, Bureau or Facility Commander. This shall not apply to a direct order of a supervisor or during a firearm/weapon inspection.
- 1002.18 No firearm/weapon shall be carried into a Correctional Facility that is under the control or operated by the Department.
- 1002.19 All firearms/weapons, when not in use, shall be stored in a secure location. No firearm/weapon shall be left unattended in public view. Station, Bureau and Facility Commanders shall identify appropriate locations within their commands where firearms/weapons can be safely stored.

1003.00 OTHER WEAPON SYSTEMS

- 1003.01** The Sheriff may authorize the use of alternative types of weapon systems including, but not limited to, tear gas guns, grenade launch devices and other such special weapon systems appropriate for the situation. When using an alternative type of weapon system, the personnel using such system shall have been trained in the use and deployment of the weapon system. A record of such training shall be maintained by the Training and Education Bureau.
- 1003.02** Specifications for the Department issue shotgun, semi-automatic rifle and rifle shall be approved by the Sheriff and included in the annual authorized Weapons Manual published by the Training and Education Bureau.
- 1003.03** The Sheriff authorizes the use of approved .223 or 5.56 mm patrol rifle systems, described in the currently approved weapons matrix, to be carried by all personnel who have attended the required training program, and who have successfully passed the live fire qualification course with a minimum passing grade of 90%.
- 1003.04** Personnel who are authorized to carry an approved .223 or 5.56 mm patrol rifle must meet Department approved qualifications as determined and regulated by the Commander of the Clark Training Center. The Clark Training Center and Field Commanders shall maintain a current list of employees who have qualified and are authorized to carry an approved .223 or 5.56 mm patrol rifle.
- 1003.05** The AR-15/M16 shall be carried in the trunk of the unit, or in the interior of a marked patrol unit, traffic enforcement motor, and Corrections vehicle only after a Department approved locking rack, specifically designed for the AR-15/M16 rifle, has been installed. When in the trunk of the unit, the weapon shall be in the "vehicle carry" condition. For the purposes of this policy, the term "vehicle carry" condition means a rifle with the bolt closed on an empty chamber, and a loaded magazine in the rifle.
- 1003.06** Prior to the deployment of the AR-15/M16 rifle, the deputy and supervisor (if on scene) shall consider the following:
- A. The appropriateness of the use of alternative weapons and/or tactics.
 - B. The velocity and penetrating power of the .223 round.
 - C. The range of the .223 round.

- D. The background behind the potential target, and the risk to other persons in the area.
- E. On scene location of the Department's Special Weapons and Tactics team members.

1004.00 SPECIAL ENFORCEMENT BUREAU - SPECIAL WEAPONS AND TACTICS TEAM

1004.01 The Sheriff may authorize the use of special weapons by members of the Special Enforcement Bureau – Special Weapons and Tactics (SEB-SWAT). These weapons include, but not limited to, semi-automatic shotguns, semi-automatic rifles and fully automatic rifles. Fully automatic rifles are to be used only for SEB-SWAT missions and training. They are only for on-duty Department use. Fully automatic weapons shall only be stored in a Department controlled facility and are to be removed from the facility only with specific authorization of an SEB-SWAT Commander. Members of SEB-SWAT shall be sworn Deputies.

1005.00 WEAPONS INSPECTIONS

- 1005.01 The Department will inspect and approve all privately-owned firearms/weapons that are used in any Departmental assignment and/or operation. No firearm/weapon may be used by any Deputy Sheriff or other Department member prior to Departmental approval and authorization.
- 1005.02 The Commander of the Training and Education Bureau is responsible for inspection and authorization of any firearm/weapon that is used in any Departmental assignment and/or operation.
- 1005.03 Any firearm/weapon that is carried or authorized for use by a Deputy Sheriff or other authorized member of the Department is subject to inspection. An inspection of a firearm/weapon should determine cleanliness, mechanical operation, and unauthorized modification. An inspection may be made by a Commander, supervisor, another Deputy Sheriff and/or other authorized member of the Department when directed to conduct such an inspection.
- 1005.04 A Deputy Sheriff or other authorized member of the Department shall submit their firearm/weapon for inspection. An inspection includes the ammunition that is carried in and for use with the firearm/weapon.
- 1005.05 Periodic inspections of firearms/weapons shall be conducted.
- A. Supervisors shall conduct inspections.
 - B. Field Operations supervisors shall conduct inspections bi-weekly.
 - C. Corrections supervisors shall conduct inspections monthly on those employees authorized to carry a weapon on duty.
- 1005.06 Documentation of all inspections shall be prepared and include the date, time and place of the inspection, persons inspected and any other pertinent information. Any deficiencies found shall be reported in the inspection report. The person preparing the inspection report shall furnish a copy to his immediate supervisor. The supervisor receiving the inspection report shall within a reasonable time follow up on any deficiency outlined in the report to ensure that the correction has been made. A copy of the inspection report shall be forwarded to the Commander.

- 1005.07 The Commander of the Training and Education Bureau is responsible for the inspection and authorization of firearms and holsters.
- 1005.08 The Commander of the Training and Education Bureau shall maintain records of privately-owned weapons and/or firearms authorized for use in any Departmental assignment and/or operation.
- 1005.09 The Department shall not be responsible for the loss or damage to any privately-owned firearm and/or weapon, nor any associated equipment, regardless of the cause or circumstances surrounding the loss or damage.

- 1006.00 DEPARTMENTAL ISSUE OF FIREARMS/WEAPONS**
- 1006.01** The Department will issue one (1) handgun to a Deputy Sheriff or member who is authorized to carry a firearm/weapon. Any exception must be authorized by a Division Chief. Any request for a second Departmental issue weapon shall be made through the chain of command to the Division Chief. Upon transfer from one Division to another, a request must be made to the new Division Chief to continue having two (2) Department firearms/weapons.
- 1006.02** A Deputy Sheriff or other authorized Department member who elects to carry an authorized, privately owned weapon as a primary duty weapon, shall not be issued a Department firearm/weapon unless authorized by a Division Chief.
- 1006.03** Maintenance and operation of any firearm/weapon, either issued or privately owned, approved for Departmental use, shall be the direct responsibility of the member. The member shall maintain their firearm/weapon in a clean, serviceable condition that meets Department standards (manufacturer's specifications) and maintain the firearm/weapon trigger pull within Department standards.
- 1006.04** Department members will be responsible for all Department firearms/weapons and other Departmental equipment issued to them. Should the weapon or other equipment be lost or stolen, the employee may be required to reimburse the County for the cost of the item(s).
- 1006.05** Any modification of a Department member's weapon that does not change manufacturer's specifications shall be inspected and approved for duty or Departmental use.
- 1006.06** A supervisor who finds a firearm/weapon that does not meet Department standards or has an unauthorized modification shall immediately order that firearm/weapon out of service.
- 1006.07** An unsafe weapon shall not be used until the weapon has been repaired by either a factory qualified gunsmith or Department armorer.
- 1006.08** The Department armorer shall not work on or make repairs to a privately owned weapon without approval of the Commander of the Training and Education Bureau.

- 1006.09 Any change of ownership of a privately-owned firearm/weapon, which has been approved by the Department, shall be reported to the Training and Education Bureau through the chain of command.
- 1006.10 The Training and Education Bureau is responsible for the testing and evaluation of new weapons. This procedure will be performed in January and July of each year.

1007.00 FIREARMS/WEAPONS TRAINING AND QUALIFICATIONS

1007.01 The Department will maintain Firearms/Weapons Training and Qualifications Programs. The programs will consist of the following requirements to ensure that all Deputy Sheriffs are proficient and qualified in the safe handling and use of firearms/weapons used in the course of their employment.

- A. Initial firearms/weapons training.
- B. Transition training in any new or additional types of firearms/weapons added to the inventory of the Department.
- C. Periodic firearm/weapons qualifications.

1007.02 The Commander of the Training and Education Bureau is responsible for the administration and management of the Department Firearms/Weapons Training and Qualifications Programs

1007.03 The Department will maintain a cadre of certified rangemasters to assist the Training and Education Bureau with the Firearm/Weapons and Qualifications Programs. Certified rangemasters will be trained to standards determined by the Commander of the Training and Education Bureau.

1007.04 The purpose of the Firearms/Weapons and Qualifications Programs are to conduct periodic examination and evaluation of Deputy Sheriffs to ensure that those employees maintain proficiency in the use and safety of their firearms/weapons.

1007.05 All sworn Department members must attend Department qualifications at the time they are assigned. Any absence from any scheduled Department qualifications must have prior approval from the Station, Bureau, or Facility Commander. Failure to attend or qualify with duty weapons may result in disciplinary action.

1007.06 The Commander of the Training and Education Bureau shall determine the number of qualification periods during the calendar year.

1007.07 During a Department qualification session, other firearm/weapon related training may be conducted. Other related training includes, but is not limited to, the following topics:

- A. Firearm/weapon familiarization training.

- B. Legal aspects.
- C. Department policy regarding the use of firearms/weapons.
- D. Specific weapon type training.
- E. Chemical agents and delivery systems training.
- F. Baton training.
- G. Proficiency training in self-defense methods.
- H. Testing and evaluation of firearms/weapons.
- I. Firearm safety in the home.

1007.08 Any additional training or evaluation conducted during qualifications must have prior approval of the Commander of the Training and Education Bureau.

1007.09 The scope of the Department qualifications and the course of fire will address the contemporary shooting environment faced by the Deputy Sheriff.

Each qualification period will be developed to meet current training needs, usage, maintenance and shooting skills. The design of the course of fire should reflect a composite of the shooting situations faced by Deputy Sheriffs. All qualification outlines and other documentation for each qualification period shall be reviewed and approved by the Commander of the Training and Education Bureau.

- A. An approved and certified Department Rangemaster will be used to deliver the training and monitor the course of fire.
- B. The rangemaster completes the required qualification documentation and submits the reports to the Commander of the Training and Education Bureau within ten (10) working days after the completion of the qualifications period.
- C. The rangemaster's signature on the qualification document attests to the shooter's proficiency with the firearm/weapon and that the firearm/weapon meets the standards of the Department.

- D. The Commander of the Station, Bureau or Facility conducting the qualifications will receive from the Training and Education Bureau, a qualifications book that shall include the following:
(Revised 1/91)
1. The approved qualifications course of fire.
 2. A written order that no rangemaster shall modify the course of fire.
 3. A qualification sheet for each employee (as reflected by the Training and Education Bureau) shall include the following information:
 - a. Name and I. D. number.
 - b. Station, Bureau or Facility.
 - c. All weapons approved by the Department for on/off duty use.
 - d. Serial number, make, model, caliber, barrel length, approved ammunition, status (personal or Department issue).
 4. Each Station, Bureau, or Facility Commander or designee shall ensure that all information on the qualification sheet is correct and legible.
The rangemaster shall provide the following information for each weapon the employee shoots during the qualification:
 - a. Trigger pull.
 - b. Qualification score.
 - c. Date of qualification.
 - d. Time of qualification.
 - e. Number of rounds.
 - f. Weather conditions.
 - g. Comments section shall include any incident that affects the shooter's ability to qualify or reason for failure to qualify.
 - h. Reason for those absent from the qualifications.
 - i. Any information regarding any injury, accidental discharge, or other event(s) which may have an impact on the qualification program shall be documented on a separate memorandum and submitted to the Commander of the Training and Education Bureau within ten (10) days of the conclusion of the qualification period.

- 1008.00 APPROVED TYPES OF DEPARTMENT AMMUNITION**
- 1008.01 The Sheriff will authorize and control the types of duty ammunition that can be carried in approved firearms/weapons.
- 1008.02 Deputy Sheriffs and other Department members, authorized to carry firearms/weapons, shall only carry those types of ammunition as approved by the Sheriff.
- 1008.03 The Commander of the Training and Education Bureau is responsible for the management of the Department inventory of approved ammunition. The Commander of the Training and Education Bureau will ensure that all Station, Bureau, and Facility Commanders are supplied with a list of all approved types of ammunition for duty use. Department approved ammunition will be listed in the annual authorized Weapons Manual published by the Training and Education Bureau.
- 1008.04 Any Deputy Sheriff and/or other Department member may recommend a type of duty ammunition. All such recommendations shall be made in writing to the Sheriff through the employee's chain of command. All recommendations shall be accompanied by written justification.
- 1008.05 The Commander of the Training and Education Bureau shall schedule annual replacement of duty ammunition.
- 1008.06 All types of ammunition issued to a Deputy Sheriff shall be used for Departmental purposes only. If an employee has ammunition issued and no longer has a use for that ammunition, it shall be returned to the Training and Education Bureau.
- 1008.07 Carrying of unauthorized ammunition or use of authorized ammunition in an unauthorized manner is prohibited.

- 1009.00 STANDARDS FOR FIREARMS/WEAPONS ASSOCIATED EQUIPMENT**
- 1009.01 The Sheriff will control and authorize the types of holsters and other associated equipment used with firearms/weapons. Any holster authorized for on-duty or off-duty use must be approved prior to use.**
- 1009.02 Any holster or other type of equipment used on a duty gun belt will be approved prior to the equipment or item being placed on the gun belt.**
- 1009.03 The Division Chief of Support Services is responsible for the approval of all changes in holster and associated equipment items used in the Department Firearms/weapons Program.**
- 1009.04 The Commander of the Training and Education Bureau is responsible for the development of Department standards for holsters and other associated equipment. These standards will be listed in the Department Weapons and/or Uniform Manuals published by the Training and Education Bureau.**
- 1009.05 Holsters that are used for Department purposes fall into five (5) categories:**
- A. Uniform with Sam Browne use.**
 - B. Uniform without Sam Browne use.**
 - C. Plain clothes assignments.**
 - D. Off-duty use.**
 - E. Special Weapons and Tactics team.**
- 1009.06 All handguns shall be carried in a holster that is designed for that firearm/weapon.**

- 1010.00 REPORTING THE USE/DISCHARGE OF A FIREARM/WEAPON**
- 1010.01 All discharges of a firearm or weapon by any member of the Department shall be investigated to determine if the shooting is within the law and Departmental policy.
- 1010.02 Commanders of Stations, Bureaus, and Facilities shall ensure adherence to all policies, procedures, rules, regulations and Directives regarding the carrying, use and care of firearms/weapons and reporting the discharge of a firearm/weapon.
- 1010.03 The discharge of any weapon shall be prohibited except under the following conditions:
- A. When all other reasonable means have failed in the defense of a person's life or the life of the Department member.
 - B. Killing of an animal that is seriously wounded or dangerous to others, when other disposition is impractical.
 - C. At an approved shooting range.
 - D. When using privately owned weapons for reasonable recreational purposes, not connected to employment.
- 1010.04 Whenever any member of the Department, accidentally or intentionally, discharges a weapon for reasons other than training and/or qualification, they shall report to their supervisor or on-duty supervisor all circumstances regarding the incident. This report shall be made immediately by the fastest method possible.
- 1010.05 Personnel involved in a shooting incident will, as soon as practicable, submit a written report to their Commander.
- 1010.06 If an uninvolved Department member has knowledge of an unreported shooting incident they shall report the known facts to a supervisor.
- 1010.07 Upon receipt of information regarding a member involved shooting, a supervisor shall respond to the scene of the incident and assume control of the scene.
- 1010.08 After obtaining the initial information regarding a member involved shooting, a supervisor shall immediately notify the Station, Bureau, or Facility Commander. If the Commander is not available, the Division Chief or the on-call Duty Chief shall be notified.

- 1010.09 The firing of warning or attention shots fired into the air, ground or any other medium is strictly prohibited.
- 1010.10 A Deputy Sheriff, or other authorized person, shall not remove a firearm/weapon from their holster or display a firearm/weapon unless there is sufficient justification.
- 1010.11 It shall be prohibited for any Departmental member to load, unload, examine, dry fire, rack or display any Departmental or privately owned firearm at or in the immediate vicinity of any County or privately operated service station where gasoline or any other flammable substance is dispensed.
- 1010.12 In effecting the arrest of a suspect in a situation in which there is likelihood of injury or death caused by a felonious assault or violent behavior, a Deputy Sheriff may display a firearm/weapon for the purpose of obtaining and maintaining control of the suspect.
- 1010.13 Any Department member, reserve or volunteer who possesses a permit to carry a concealed weapon issued by this Department shall immediately notify their supervisor, or any on-duty supervisor, following an incident in which they have used or displayed a weapon being carried.
- 1010.14 All reports regarding a shooting incident shall be directed to Sheriff's Administration as soon as possible.
- 1010.15 All shootings may be examined by a panel consisting of personnel selected by the Sheriff. The following guidelines are established regarding the administration of a "Firearms Discharge Review Panel."
- A. The membership of the Panel may consist of no less than five (5) voting members. The make-up of the Panel will consist of the following personnel, none of which shall be from the same Station, Bureau or Facility as the person(s) involved in the shooting:
 - 1. Division Chief (Chairperson).
 - 2. Station, Bureau or Facility Commander.
 - 3. Lieutenant or Sergeant.
 - 4. Two (2) peers of the employee.
 - 5. Any other personnel determined by the Sheriff.
 - B. The purpose of the review will be to determine whether or not the shooting was within Department policy.

- C. The Chairperson of the Panel will complete the "Firearms Discharge Review Summary."
- D. The "Firearms Discharge Review Summary" is signed by all Panel members and becomes the only record of the Panel's action. In the event that the findings are not unanimous, a minority report shall be written as directed by the Panel Chairperson. All discussion is confidential and all personal notes shall be collected and destroyed.
- E. The findings of the "Firearms Discharge Review Summary" shall be forwarded to the Sheriff for review.

1010.16 The Sheriff will make the final decision in determining if a shooting is within policy.

1011.00 USE OF CHEMICAL AGENTS OR SPECIAL TYPES OF DEVICES

1011.01 The Sheriff may authorize the use of other types of weapon delivery systems or devices that may be used in operations or assignments, and/or used under special conditions or circumstances.

1011.02 The Sheriff may authorize the use of alternative types of weapon systems that include, but are not limited to, chemical agents, tear gas guns, grenade launch devices and other special weapon systems, such as fully automatic weapons.

1011.03 Some types of weapons may be issued by the Department to qualified Deputy Sheriff personnel only.

1011.04 When using an alternative type of weapon system, the personnel using such system shall be trained in the use and deployment of the weapon system.

1011.05 Employees shall not use explosive type devices, tear gas, or chemical agents, other than Oleoresin Capsicum (OC) except by order of a Commander.

1011.06 The use or carrying of a gas pen, pistol or any gas or chemical agent weapon or gun not issued by the Department is prohibited.

1011.07 Oleoresin Capsicum (OC) shall be used to apprehend or subdue individuals only when considerable force is necessary and legal.

1012.00 USE OF RESTRAINTS

- 1012.01 Suspects, prisoners and inmates in the custody of the Sheriff shall be restrained in a secure, safe and humane manner.
- 1012.02 All persons being transported or in custody of the Sheriff shall be restrained for their safety and the safety of others in a manner consistent with the individual's past and present behavior, the risk of violence or escape, security classification and the purpose of transport.
- 1012.03 Restraints shall be used on prisoners or inmates when the employee's safety is in jeopardy.
- 1012.04 The routine use of mechanical restraints on any prisoner or inmate during transportation shall not be considered a use of force, except where the restraints are applied to overcome resistance and the method or tension of the restraints reasonably constitute force.
- 1012.05 Restraints shall be in place when entering a Department Correctional Facility.
- 1012.06 Use of, and methods of restraints employed by the Department shall afford maximum security to the member and shall not be unnecessarily cruel to the prisoner or inmate.
- 1012.07 The expectorant shield is considered a form of restraint in that it effectively restrains the prisoner or inmate, in a safe and humane manner, from projecting expectorant or blood onto Department members.
- 1012.08 When the expectorant shield is applied to any inmate or prisoner, that inmate or prisoner shall be continuously monitored by the actual physical presence of a Department member in the immediate proximity of the inmate or prisoner. At no time shall the inmate or prisoner be left alone and unmonitored.
- 1012.09 The expectorant shield shall be removed from the inmate or prisoner as soon as it is believed safe to do so, or as directed by supervision.
- 1012.10 The authorized hobble restraint shall be the one (1) inch wide by four (4) foot nylon webbing approved by the Commander of the Training and Education Bureau. The use of any other hobble restraints are prohibited.

- 1012.11 The hobble restraint may be used as necessary to restrain inmates or prisoners by placing the restraint around the ankles, thighs or upper arms.
- 1012.12 At no time shall any inmate or prisoner be restrained by any type or combination of types of restraints that binds an inmate's or prisoner's legs and hands together.